

# SHORT TERM RENTAL GUEST BOOK CHECKLIST

*A checklist to insure your guest book includes all necessary information to create an inviting and incredible stay.*

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1

## **COVER PAGE**

*Grab your guest's attention with the best image from your listing. The cover should scream "Read Me!!!"*

2

## **PROPERTY INFO**

*Welcome the guest and provide a brief overview of the property and any extra information necessary.*

- WiFi Password
- Grill/BBQ Info
- Trash Pick-Up
- TV Remotes
- Pet Policy
- Laundry Info

3

## **OWNER INFO**

*Give your guest a brief bio about you the Host. This is your opportunity to show off your personality.*

4

## **CHECK-IN & CHECK-OUT**

*Provide clear check-in and check-out times along with the allowable maximum number of guests.*

5

## **HOUSE RULES**

*Provide your guests with clear rules you wish for them to abide by including any notes about HOA policies.*

6

## **CONTACT INFO**

*Provide your guests the best way to get in touch of you should they need you right away during their stay.*

7

## **LOCAL INFO**

*This is your opportunity to give your guests your best insider information on what to do in your city.*

- Restaurants
- Parks
- Nightlife
- Medical Services
- Family Activities
- Farmer's Markets
- Grocery Stores
- Seasonal Favorites



THE SOCIAL HOME